

## APPLICATION FOR ADMISSION

Please read the instructions on the back of this form and complete all sections.

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| Surname              | First Name           | Middle Name          |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

|                   |                      |                 |                      |
|-------------------|----------------------|-----------------|----------------------|
| Passport No./I.D. | <input type="text"/> | Place of Issue: | <input type="text"/> |
| Date of Issue:    | <input type="text"/> | Date of Expiry: | <input type="text"/> |
|                   | Day Month Year       |                 | Day Month Year       |

### A. ADMISSION INFORMATION

Semester for which you are applying:

Fall

Year

Spring

Year

Indicate below the programme of Study for which you are applying:

- ☐ English Language Foundation Program (1 Year)
- ☐ Bachelor of Science in Business Administration (4 Years)
- ☐ Master in Business Administration (1 or 1,5 Year)

## B. CONTACT DETAILS

Permanent Home Address:

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

Country

City

Postal Code

Mail Address:  
(if different from the above)

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

Country

City

Postal Code

Telephone:

Cell Phone:

Fax:

E-mail

## C. ADDITIONAL INFORMATION

Sex: Female ☐ Male ☐

Date of Birth:     
Day Month Year

Nationality:

Religion:

Marital Status: Married ☐ Single ☐ Divorced ☐ Widowed ☐

If you have children, state the number:  Are you a refugee (applies only to Cypriot citizens)? YES/NO

**STUDENTS WITH SPECIAL NEEDS:** Provide any information that the college should be aware of. Only relevant College officials or/and the Ministry of Education, Sport and Youth will use the information provided here.

## D. EDUCATIONAL BACKGROUND

### PREVIOUS EDUCATION

List in chronological order all Schools (Secondary, College or University) you have attended. Supporting documents of the educational qualifications listed below must accompany this application.

| Name of School/University | City/Country | Period |    | Title Awarded | Average Grade | Language of Instruction |
|---------------------------|--------------|--------|----|---------------|---------------|-------------------------|
|                           |              | From   | To |               |               |                         |
|                           |              |        |    |               |               |                         |
|                           |              |        |    |               |               |                         |
|                           |              |        |    |               |               |                         |
|                           |              |        |    |               |               |                         |

### ENGLISH LANGUAGE/OTHER EXTERNAL EXAMINATIONS

List in chronological order of any English or other External Examinations you have taken. Supporting documents of the examinations listed below must accompany this application.

| Type of Exam<br>(i.e. TOEFEL, GCE, ELTS, LCCI etc.) | Score/Grade | Date |       |      | Board or Examining Board |
|---|-------------|------|-------|------|--------------------------|
|   |             | Day  | Month | Year |                          |
|   |             |      |       |      |                          |
|   |             |      |       |      |                          |
|   |             |      |       |      |                          |
|   |             |      |       |      |                          |

## E. APPLICANT'S DECLARATION

I hereby declare that the above information is true and that I have not misrepresented or inaccurately represent any element or certificate submitted with this application. I also agree that with my registration at the CBS - College of Business Studies Cyprus, I undertake to abide by the rules of study and regulations of operation of the College.

Further on, I hereby declare that I am aware of the provisions of the Processing of Personal Data (Protection of Individuals), [138 (1) / 2001 act] as well as the EU General Data Protection Regulation (GDPR) and provide an explicit and unreserved and /or my irrevocable consent and authorize the College of Business Studies, to keep in electronic or any other form of one or more files of personal data within the meaning and application of the law, and which files concerning me and have been declared or will be declared.

I also irrevocably consent such as CBS may contact me with any form of communication.

Applicant's Signature: .....

Date:

|     |       |      |
|-----|-------|------|
|     |       |      |
| Day | Month | Year |

## ADMISSION INSTRUCTIONS

### Application Submission

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This application should be completed and delivered to:

**College of Business Studies Cyprus  
Admissions' Office**

3 Kostaki Pantelidi str., 2057 Nicosia, Cyprus

P.O.Box 25331, 1308 Nicosia, Cyprus

Fax: +357 22664910

Email: [admissions@cbscy.ac.cy](mailto:admissions@cbscy.ac.cy)

### Application Requirements

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For the examination of this application is required to fill in all the details, accompanied by all required documents (transcripts, certificates, etc.)

- A photocopy of your passport or ID, which clearly displays your name, date of birth, passport number, passport issue date and expiry date. Your passport must be valid for at least two (2) years from the date of your application.
- A copy of your secondary and higher secondary school certificates (Apolyterion) and a copy of your grades. Your transcript must indicate a 75% average overall grade or higher. If these documents are neither in English nor in Greek, they will need to be translated and attested.
- If you are applying for the postgraduate program (MBA), in addition to the documents listed above (see point b), you must also provide a copy of the degree(s) you hold together with the relevant transcripts.
- A copy of your evidence of knowledge for English Language.
- A personal statement of interest for the relevant program.
- A non-refundable Application fee of €60.

### Deadlines of Submission

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Applications should be returned to the Admission's Office as follows:

- **Fall Semester: Beginning of August**
- **Spring Semester: Beginning of December**

### Other Information

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Detailed information relevant to the application procedure, the minimum English language requirements etc., is provided on the website ([www.cbscy.ac.cy](http://www.cbscy.ac.cy)).

### Direct Contact

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For any further inquiries contact us:

Tel.: +357 22459090, Fax: +357 22664910

Email: [info@cbscy.ac.cy](mailto:info@cbscy.ac.cy), [admissions@cbscy.ac.cy](mailto:admissions@cbscy.ac.cy)